

SPHS General Meeting Minutes

November 1, 2022

Time: 7:00 to 9:00 PM (doors open at 6:30) **Location:** Stony Plain Legion

Time	Item	Action
7:00	1. Meeting called to order @7:05 (Jo-Anne Maw)	
	2. Welcome members	
7:10	3. Icebreaker (15-20 min): Femia presented a PPT on Kathy's trip to Holland's Royal flower auction.	
7:25	4. Order of Business	
	4.1 Errors or Omissions October 4, 2022 minutes: none	accepted
	<p>4.2 New Business (Jo-Anne Maw)</p> <p>4.2.1 Promotion Event Manager: SPHS has created a position to assist the Promotion Coordinator with responsibilities. Responsibilities include promoting and organizing events for the SPHS and to work closely with Promotions and Social Media to coordinate events. Job description is in development; more information will be circulated for this exciting volunteer position.</p> <p>4.2.2 Executive and Directors continue to work on ongoing administrative duties and initiatives to improve the structure and flow of the organization. Initiatives include posting minutes on the website, revising membership applications, event planning and promotion of events.</p> <p>4.2.3 Annual General Meeting:</p> <ul style="list-style-type: none"> Meetings will be adjourned for the remainder of the year. The next General Meeting will be the Annual General Meeting on February 7th, 2023. Some executive positions are up for election. The organizational structure will be presented at the AGM. Members are encouraged to consider volunteering for these positions, terms are 2 years and it's a great experience. 	Jo-Anne will send information to members

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7:35	5. Committee Updates																																																																																																																																																						
	<p>4.1 Vice President (Kathryn Frechette)</p> <p>4.1.1 Fall Pruning Workshop: SPHS is collaborating with Parkland County for materials (including tools). Registration is through SPHS email. Poster has been promoted on SPHS website, emailed & mailed to members, circulated to Parkland County, shared with Sangudo Horticultural Society and Edmonton Horticultural Society as well as Facebook and Instagram. Space is still available. This workshop is indoors at the Pioneer Museum.</p>	<p>Jo-Anne will circulate a reminder to all member</p>																																																																																																																																																					
	<p>4.2 Treasurer (Kathy Loughlin)</p> <p>4.2.1 Draft Budget November 1, 2022 - October 31, 2023: reviewed with members. To be voted on at AGM Feb 7, 2023.</p>																																																																																																																																																						
<table border="1" style="width: 100%; border-collapse: collapse; font-size: 0.8em;"> <thead> <tr> <th colspan="4" style="text-align: center; background-color: #e0e0e0;">Stony Plain Horticultural Society Budget Nov 2022-October 2023</th> </tr> <tr> <th style="background-color: #e0e0e0;">DRAFT</th> <th></th> <th></th> <th></th> </tr> <tr> <th style="background-color: #e0e0e0;">INCOME</th> <th style="background-color: #e0e0e0;">Budget</th> <th style="background-color: #e0e0e0;">Year End</th> <th style="background-color: #e0e0e0;">Proposed</th> </tr> <tr> <th></th> <th style="background-color: #e0e0e0;">2020-2021</th> <th style="background-color: #e0e0e0;">10/31/2022</th> <th style="background-color: #e0e0e0;">2022-2023</th> </tr> </thead> <tbody> <tr> <td colspan="4">Fundraising</td> </tr> <tr> <td>Membership</td> <td style="text-align: right;">\$ 225.00</td> <td style="text-align: right;">\$ 570.00</td> <td style="text-align: right;">\$ 675.00</td> </tr> <tr> <td>Drop in Fees</td> <td 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Pruning W/S before Oct 31 and 15 after Target 50 participants @ \$30</p> <p>Assume will sell 15 copies to members</p> <p>stamps, photocopies, scanning of old docs to cloud URL and Site fees This year includes flowers for family, memorial bench ceremony for two members and receptio at Pioneer Tea House \$175 x7= \$1225</p> <p>7 x\$75 = \$525, incidentals \$60, Zoom fee \$210</p> <p>Signage, Social media promotions</p>
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<p>4.2.2 GIC Status: Discussed transfer of \$4500 from the chequing account at CIBC to a one year GIC to mature 6 months after the existing GIC. Question regarding why not add</p>																																																																																																																																																							

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	<p>the monies at the current GIC maturity. Will clarify with the Treasurer (Kathy) and present a motion at the Feb 2023 AGM.</p> <p>4.2.4 Community donations: Moved by Michele Stanley and seconded by Elaine Dextrase that waived speaker fees will be accumulated throughout the current year and then donated to a local charity of the Board's choice prior at financial year end. Members in attendance voted in favour.</p> <ul style="list-style-type: none"> ● SPHS donates a wreath to the Legion annually, presented at Remembrance Day. ● Donations to SPHS and waived speaker fees will be donated to the Light up Your Life Foundation. <p>4.2.5 Financial Review: 2 volunteers are needed. Elaine Dextrase volunteered; we need one more member to review.</p>	<p>Kathy: will connect with Elaine</p>
	<p>4.3 Recording Secretary (Michele Stanley) - no report</p>	
	<p>4.4 Fundraiser Coordinator (Kathy Loughlin) - no report</p>	
	<p>4.5 Membership (Penny Fedoruk-Brettelle) - no report</p>	
	<p>4.6 Social Media (Dana Paterson)</p> <p>4.6.1 Facebook followers: 613 and Instagram 5 followers</p> <p>4.6.2 Portions of the Christmas workshop will be live streamed!</p>	
	<p>4.7 Promotions (Femia Streefkert)</p> <p>4.7.1 Christmas Workshop Dec 10th at the Pioneer Museum from 10:00 am-1:00 pm. Facilitated by Dana Paterson, attendees will create a Christmas centerpiece. Cost is \$30 and registration is available on the SPHS website. Friends of members are welcome to attend all SPHS events.</p> <p>4.7.2 Event Calendar-speakers and field trips are planned for 2023. The event calendar will be available at the AGM.</p>	<p>SPHS will email members details of this event</p>
	<p>4.8 Community Gardens: Pioneer Museum (Holly Thompson)</p> <p>4.8.1 Holly will coordinate the clean up with the Pioneer Museum, some volunteers may be needed. Peonies need to be cut down and discarded (not composted) to reduce risk of disease.</p>	<p>SPHS will email a request for volunteers if needed</p>

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7:45	<p>6. Question & Answer Opportunity (15 minutes) Discussion about overwintering peppers inside and how to generate geraniums from a mother plant. Future meetings will continue to have a 15 minute period for member questions so we can learn from collective experience.</p>	
0800	<p>7. Guest Speaker: Jim Phillpott, West Grow Farms (family-owned & operated indoor vertical farm) Topic: specially designed indoor vertical aeroponic system that provides quality produce to our local area. This approach uses minimal water and mists the roots of the plants. Have moved into a larger facility in West Edmonton. Primarily growing lettuce, kale, spinach, mint and basil, getting 2 crops per grow. Website: https://westgrowfarms.com/ Product is distributed to Safeway & Sobeys available in Spruce Grove and Stony Plain.</p>	
	<p>8. Next meeting: Feb 7th, 2023 - Annual General Meeting at 7:00 pm at the Stony Plain Legion</p>	
9:00	<p>9. Meeting Adjourned @ 0900</p>	